

SAY Women Privacy Statement

This Privacy Statement was written in accordance with the Data Protection Act 1998 and the General Data Protection Regulation 2018 setting out how and why we obtain, use and protect your personal information.

SAY Women is committed to providing a comprehensive support service to young survivors of childhood sexual abuse, rape/sexual assault, who are/ at risk of homelessness ages 16-25. SAY Women is a company limited by guarantee and recognised as a charity by the Inland Revenue, registered in Scotland (No: SCO 16526). We are determined to be transparent about how we collect, store and use your personal information and; to using your personal information in accordance with all applicable laws concerning the protection of personal information.

What type of information do we collect?

1.1 SAY Women has a number of services which process personal information in accordance with this privacy policy. In supporting survivors of sexual violence we collect sensitive information from the following services:

- SAY Women's Accommodation Service
- SAY Women's Resource Service
- SAY Women's National Training
- SAY Women's Group Work Service

1.2 SAY Women is permitted by law to collect personal data if it is used by the organisation for the legitimate business interest of the organisation and for a clear purpose. In broad terms, our 'legitimate interest' means our interests in being able to run SAY Women's services and support sexually abused young women effectively thereby achieving our objectives. SAY Women will always ask for your explicit consent to store personal information and tell you what we do with that information. We do not sell any information about you to third parties, and your information is always kept safely and securely. We will only collect the minimum amount of data necessary for our legitimate interest. With your consent, we may also share information with external support services where we have agreed data sharing agreements, in order to operate our support services.

How we collect information:

2.2 SAY Women collects personal data e.g. your name, support needs, postal and email addresses, when you give this information to us for various purposes. We may collect information if you are referred to one of our support services, or complete an application to take part in group work, training, or to volunteer with us. We may also collect information for various purposes such as; if you donate to SAY Women, sign up for an event, or apply for a job with us. We may also receive information about you from third parties such as a referral source or websites such as just giving. Information about you or your support needs is only received from third parties if you have given your consent for this information to be passed on to SAY Women.

2.3 We will only send you marketing information electronically (e.g. by email, text/SMS, social media) if you specifically agree to us doing so. You can change your marketing preferences at any time by emailing enquires@say-women.co.uk or calling us on 0141 552 5803. If you ask us to stop sending marketing information we will update our records to stop further mailings as quickly as possible. However, for up to 28 days you may still receive further mailings which were already in progress prior to you asking us to stop.

We may send marketing information by post or call you for marketing purposes, unless you have previously opted out or said that you don't want to be contacted. We gather information about traffic to and on our website and social media pages (Facebook, Twitter) to improve the sites and for marketing purposes.

2.4 We carry out data matching on people who support us through donating, fundraising, or campaigning. This means that we will combine information you have given us, such as your postcode, with information from other sources.

Consent

3. If we rely on consent to process your data, you can withdraw your consent at any time. You can request a copy of personal information that SAY Women has stored about you from our Data Protection officer. There may be a fee for this information. Once we have received your request we will respond to you within 30 days.

If you have any questions about this Privacy Statement, please contact our Data Protection Officer in writing at SAY Women, 3rd Floor, 30 Bell Street, Glasgow G1 1LG, or by email enquires@say-women.co.uk.

This Privacy Policy was last updated August 2018.